

Westfield Township Board of Trustees

Regular Meeting
November 18, 2019

Trustee Schmidt called the meeting to order at 7:25 PM with the Pledge of Allegiance
Roll call: Likley – aye, Horner – aye, Schmidt – aye.

Comments

- N/A

Minutes to be approved

- *Likley makes a motion to accept the November 4, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner - aye. The motion passes.*
- Meeting minutes from the November 13, 2019 Special Meeting will be held for approval until the next regular meeting.

Roads Report

- Roads Supervisor Evans was not in attendance.
- R-cut at Route 224 & Westfield Road is open and operational. Cosmetic finishes will be complete in the spring. There is still a question whether the Leroy Road turning lanes will be extended. ODOT has cancelled their celebration event related to the R-cut project.
- Shimming complete on Stuckey Road and Mud Lake Road.
- Dodge truck was taken in for repairs, ball joints.
- Plowing was performed on Monday & Tuesday the week of November 11th.
- The E-poke system solution options was provided. \$4,100.00 per 5000 gallons with a rust inhibitor and \$2,250.00 per 5000 gallons without the inhibitor. Additional information needed for a board decision. The system delivery is estimated to be during the week of November 25, 2019.

Cemetery

- N/A

Zoning

- A lot split was presented to the Trustees for their signature.
- Loves – new signage application in to ZI Sims.
- 2 house certificates – Westfield Lakes Phase 2
- BZA public hearings
 - November 6th – Area Variance Public Hearing – 7845 Buffham Road stockade fence installed beyond the front of the existing house exceeding height requirement for fencing installed in the front “yard”; resident is pursuing an Area Variance as a remedy. The variance was approved.
- Westfield Lakes/Terrace subdivision
 - MC Planning Services Mtg November 6th regarding proposed RePlat #3: Comments of concerns identified were provide by ZI Sims to Planning Services. Sims met with MCPS on October 17th.

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- Sims & Schmidt have a tentative time to meet this Thursday with the Developers Lawyer, Dawson, at the Kratzer site.
- Zoning Commission has a meeting this Wednesday, November 20th to discuss the e-mail received from Planning Services regarding text amendments to Planned Unit Developments. Planning Services is looking for clarifications.
 - MC Planning Services reviewing Replat of Westfield Lakes Phase 3

Safety Services Building

- Natural gas account has been set up and meter will be installed. Heat should be functioning by the end of next week.
- Signage permit was sent to Westfield Village Council for their review.
- Electrical feeds were installed last Friday.
- Trustee Likley has updated the Construction Budget spreadsheet accordingly.
- Open Change Orders waiting for cost estimates from SBC on building signage lighting and antenna tower relocation.
- The security contract with US Protective Services is outstanding at this time and will need to be approved and contract signed by the Trustees.

Old Business

- Recycle Center – 12/12/2019 at 9:30 AM, Trustee Likley to attend.
 - The Medina County Commissioners will be holding public hearings scheduled November 19, 20, & 21 for proposed rate increases.
- Hall Rentals
 - N/A
- Seville Hospitality's 3rd Quarter Bed Tax was received in the amount of \$1,407.00. Last year's amount was \$4,653.00. F.O. Haendiges will contact them and inquire about the difference Year over Year that an audit may be warranted.

New Business

- Planet Aid clothing donation bin in place at Township hall.
- Trustee Schmidt met with US Protective Services November 14th to get a quote for security cameras at the Township Hall.
 - 3-4 high resolution cameras, motion activated, 30 day recording cycle
 - 3 cameras \$2,593.26 and a 4th camera for an additional \$383.10
 - No monthly fees, installation within 30 days

Likley makes a motion to authorize the purchase and installation of 4 security cameras at the Township hall in the amount of \$2,976.36 with 50% of the funds coming from Roads Department; seconded by Schmidt. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes

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Announcements

- December 2, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$132,499.29 as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

- Westfield Bank - \$125,014.81 – Bond Payment
- GVM, Inc. - \$238.18 – Brine tank supplies
- Cleveland Plumbing Supply Co. – \$16.50 – Brine tank PVC fittings
- Medina Auto Mall - \$2,275.28 – Dodge Repairs
- Fast Signs - \$1,259.55 – 50% of quote

Fund Status

- \$772,845.32 Checking
- \$103,520.46 CD
- \$1,584,137.56 – Bond Checking

Appropriations Reallocation

- \$100.00 to 2031-330-351-0000 Electric from 2031-330-345-0000 Advertising
- \$1,145.00 to 2021-330-221-0000 Medical from 2021-330-221-0004 Health Deductible
- \$1,000.00 to 2031-330-599-0606 Dodge from 2031-330-599-0605 Mower

Correspondence

- Letter received from Representative Larry Obhof's office with funds available through the state. Nothing applicable currently.
- Darryl Kubilus, Superintendent of Cloverleaf Local Schools, announcing the Annual Community Officials Breakfast on December 12th at 8 AM at the Rec Center.
- Township Officials Winter Conference February 5 – 8
- Bond was signed in 2016 for Fiscal Officer and expires April 1, 2020.
- ZI Sims will provide special support to the Trustees on records requests of development project and on pending litigation. Will log hours on a time sheet & submit monthly.
- Purchase orders for the following contracts need to be signed: Mitchell, Lowes and Mailbox
- Melissa Kurtz, F.O. Assistant, will be approved to become a signer on WFRD & the Township's bank accounts. Master signature cards need to be signed by the Trustees.

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Trustee Schmidt offered a motion to go into executive session at 8:00 pm for possible public employee discipline with Attorney Al Schrader and ZI Carolyn Sims; seconded by Likley. Roll call: Likley - aye, Horner - aye, Schmidt - aye. The motion passes.

Trustee Likley offered a motion to come out of executive session at 9:45 pm; seconded by Schmidt. Roll call: Likley - aye. Schmidt - aye, Horner - aye. The motion passes.

Trustee Schmidt offered a motion to suspend Lee Evans with pay effective immediately and call a Special, Executive Session & General Meeting on November 25th at 7:00 pm regarding further employee discipline and general business. Mr. Evans is not to be on any Township property until that time; seconded by Likley. Roll call Horner - aye, Schmidt - aye, Likley - aye. The motion passes.

Schmidt makes a motion to adjourn at 9:50 PM; seconded by Likley. All said aye.

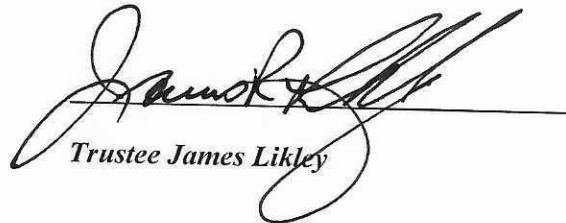
Respectfully submitted by:

Michelle English

Date approved: 12.2.19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner